

**UNITED STATES TRACK COACHES ASSOCIATION (USTCA)
NCAA DIVISION III TRACK & FIELD
BUSINESS MEETING MINUTES
DECEMBER 3-4, 2004
PORTLAND HILTON HOTEL
PORTLAND, OREGON**

The Thursday, December 3, portion of the meeting was called to order by President Brian Cole, Ohio Northern University at 3:03 PM PST. The Executive Committee and Regional Representatives were introduced.

Other Announcements

Tim Byers, formerly of Simpson College, outgoing Secretary of the USTCA Executive Board expressed his appreciation and thank you to Division III for his experience. Tim moved to North Dakota State University and is no longer a member of Division III.

President's Report

President Cole summarized the happenings at the USTCA Summer Meetings:

1. Jimmie Carnes will be replaced as CEO by Sam Seemes, formerly of MONDO.
2. New CEO, Sam Seemes, has proposed restructuring of the USTCA Board of Directors to provide more appropriate balance of all divisions. All divisions were including during summer discussions.
3. Dues will increase to \$300/institution and include men's and women's coaches for both track & field and cross country programs. NCAA Division III will need at least 50% membership to maintain its three seats on the Board of Directors.

Treasurer's Report

MOTION: Approval of the Treasurer's Report. Association Treasurer, Jeff Wettach, was absent but his report was distributed. See attached report.

SECONDED: PASSED by voice vote

Secretary's Report

MOTION: Approval of the 2003 Minutes. Minutes of the 2003 USTCA Meeting in Greenville, NC were distributed.

SECONDED: PASSED by voice vote

Historian's Report

Association Historian, John Zupanc UW Oshkosh, reported that a Historian's report can be accessed on line at: www.dbspartner.com, click NCAA history from the drop down menu. The report can be downloaded on to Microsoft Excel. A link to this site will be placed Division III Track & Field web site, www.d3track.com. John reported that the NCAA Division III is celebrating its 35th year of existence as the first Division III Track & Field Championships was in May, 1974 in Charleston, Illinois.

MOTION: Have the Historian's Report accessible as a PDF file for downloading.

SECONDED: PASSED by voice vote

Web Master's Report

Association Web Master, Steve Mathre of University of St. Thomas, was not present at the meeting, but asked that any concerns be voiced. One concern was voiced: The possibility of listing the names of those who have received 25 year Service Awards.

Hall of Fame Report

Hall of Fame Committee Chair, Ted Bulling of Nebraska Wesleyan, reported that he would ask Web Master, Steve Mathre, to include the biographies of Hall of Fame inductees on the Division III web site. Ted also reported the need to elect a new Hall of fame Committee next year (2005).

2005 Hall of Fame Inductees:

1. Olympians: Clive Terrelong, Lincoln, 1992-96 (800M Jamaica), Arif Husain, Gettysburg, 1992, (200M Pakistan).

2. Other Athletes: Mike Juskus, Glassboro State, 1981 (Javelin), Terry Strouf, UW La Crosse, 1989 (Throws), Kim Oden, Nebraska Wesleyan, 1992 (Heptathlon and High Jump).
3. Coach: Oscar Moore, Glassboro State, 1971-1993. Please note: Rowan University was formerly Glassboro State.

USTCA President, Terry Crawford

Terry Crawford, the outgoing President of the USTCA, made her promised visit to the Division III Business Meeting. She apologetically addressed the Division III contingency. She felt Division III had been shamefully overlooked in past USTCA Board of Directors leadership appointments. She reported. "in the future the Division III voice would be heard and in the restructuring process Division III would have a place on the USTCA Executive Board". Coach Crawford's main message to Division III was to continue to support the USTCA, the organization must have 100% support. Bring your concerns, wants, and wishes to the USTCA Board.

New Business-Track & Field

Move NCAA Indoor Track & Field Championship Date

MOTION: Move the NCAA Indoor Track & Field Championships two weeks later than the normal second week end in March. (Bill Thornton, St. Olaf College) The motion created a great deal of discussion as well as an amendment.

SECONDED: LOST by voice vote

AMENDED MOTION: Move the NCAA Indoor Track & Field Championships ONE week later than the normal second week end in March.

SECONDED: AMENDED MOTION LOST 31 – 20 (Division of the House)

Random Draw at National Championships in the Field Events

MOTION: Recommend the Division III Track & Field Subcommittee, which serves as the Games Committee for the National Championships, randomly draw the order of competition in the Field Events at the National Championships. (Paul Thornton, Washington University, Missouri)

Rationale: In the 2004 Division III Outdoor Championships the Games Committee decided to enforce the rule that allowed them to place the athletes with the best seed performances in the later flights. The numbers of athletes who compete at the National Championships are relatively few (13-18) and are already somewhat homogeneously grouped as the best in Division III.

SECONDED: PASSED overwhelmingly unanimous by voice vote

Division III Track & Field Rules Subcommittee Announcements

Division III Track & Field Rules Subcommittee Chair, Jim Jones of Salisbury University, was given the floor to preview the 2005 rule changes. Jim reported the following:

It should be noted that most, if not all, of this information has been mailed to ALL institutions sponsoring Indoor Track & Field in a document entitled "2004-05 NCAA Division III Men's and Women's Indoor Track & Field Newsletter".

1. The Mile will be competed at the 2005 Indoor Championships instead of the 1500 meters. Athletes may qualify, however, with 1500 meters times. Mile starts must be from measured, painted lines on the track.
2. Qualifying marks for the 2005 Championships in all races less than 400M must be FAT (Fully Automatic Times).
3. The deadline for application for NCAA Division III qualifying meets, formerly "Last Chance", is January 31, 2005.
http://www1.ncaa.org/membership/champadmin/track/2004/d3_lastchancemeet.rtf
 Institutions are limited to hosting ONE (1) meet during the Qualifying time. If a Division III attends a Division I, Division II or NAIA meet a letter must be sent to NCAA Track & Field Liaison, Kristen Steckmesser, which includes the name of the host coach, meet name, and date(s) of competition. Results must be faxed to the NCAA Track & Field Committee.
4. New entry procedures for the 2005 Indoor Championships to be enacted: (All times are Central Standard Times)

a. Saturday

11:59 PM

Last POP forms due

- | | | |
|-----------|--------------------|----------------------------------|
| b. Sunday | 10:00 AM – 5:00 PM | Declaration forms due |
| c. Sunday | 5:00 PM | Games Committee determines field |
| d. Monday | 8:00 AM | Post declaration list online |
| e. Monday | 10:00 AM – noon | Challenge Period |
| f. Monday | 1:00 PM | Final entries are posted |
| g. Monday | 6:00 PM | Heat Sheets are posted |
5. The next two Division III Championships sites are:
 - a. Indoor Nationals
 1. March 11-12, 2005 Illinois Wesleyan University, Bloomington, IL
 2. March 10-11, 2006 St. Olaf College, Northfield, MN
 - b. Outdoor Nationals
 1. May 2005, Wartburg College, Waverly, IA
 2. May 2006, one bid being considered
 - c. Cross Country
 1. November 2005, Ohio Wesleyan
 2. November 2006, TBA
 6. A scoreboard clock will run during preliminary heats. Official times will NOT be posted, however, until after the last heat is completed.
 7. Anyone protesting a qualifying mark on the NCAA list has eight (8) days to file a formal protest. To be eligible to file a formal protest the protesting coach must have been in attendance at the competition.
 8. Coaches are asked to notify the committee immediately if a declared and selected athlete for the NCAA Championships will NOT be competing to allow time for an additional athlete to be selected.
 9. The manufacture and sale of the new Tungsten Weight has caused a great deal of consternation to the committee. Therefore, the committee has only established provisional qualifying marks for the 20# and 35# Weight events in 2005. Qualifying marks using the Tungsten Weight will be allowed, however, the new Tungsten Weight will NOT be thrown at the Championships. The host institution will have several house weights available for the competition. There will be a “check” box to declare the type of weight used on the POP form when submitting weight throw marks.
 10. Jim Jones then announced that either empirical or metric marks are still acceptable for the Field Events. He requested that the marks that appear on the meet results be the mark submitted, and very politely asked the coaches NOT to convert any marks. Jack Moran, Raceberryjam, will do ALL of the conversions.

This caused a great deal of discussion as well as a motion from the floor.

Metric Marks Submitted for Qualifying

MOTION: Only metric marks may be submitted for qualifying.

SECONDED: Discussion LOST 34 – 19 Division of the house

Imperial to Metric Conversion

MOTION: Jack Moran publish the conversion chart/factor for converting marks.

SECONDED Discussion PASSED via voice vote

The scheduling of the Men’s and Women’s 5000 meters events for the Indoor Championships was questioned, discussed, and elicited the following motions.

NCAA Indoor Schedule of Event Changes

MOTION: Schedule the Indoor Mile preliminaries and Distance Medley Relay adjacent to each other with the two 5000 meter events the second day.

SECONDED: Discussion lead to amendment LOST via voice vote

AMENDED MOTION: The Distance Medley Relay is competed first followed by the mile preliminaries.

SECONDED Discussion LOST via voice vote

MOTION: Both Indoor 5000 meter events be competed on Saturday.
Seconded PASSED via voice vote

Restructuring Presentation by Brian Cole, President, USTCA Division III

President Brian Cole then again took the floor and previewed some of the possible restructuring of the USTCA under the direction of the new CEO, Sam Seemes. Sam, unlike outgoing CEO Jimmie Carnes, is concerned about being paid and having sufficient funds to establish a USTCA Office. The new dues structure for Division III was announced as:

\$150.00 per gender (\$300.00 for Men & Women), this includes Indoor and Outdoor Track & Field, and Cross Country. There are some Division III institutions that sponsor only Cross Country in which case the dues will be \$100.00 per gender (\$200.00 for Men's and Women's Cross Country only)

Please note: Division I will pay \$600.00 (\$300.00 per gender) and
Division II will pay \$400.00 (\$200.00 per gender)

A probable name change has been discussed that will include "Field" and Cross Country. There is a possibility of the Association taking over the printing and distribution of the All American certificates.

In a very timely manner during these announcements new CEO Sam Seemes entered the meeting and asked permission to address the coaches. His short presentation "oozed" of excitement and enthusiasm for the organization.

Following CEO Sam Seemes message it was determined that there was not enough time left to complete everything on the agenda. Division III had ninety minutes of meeting time reserved for the following day. The meeting was recessed until 8:00 AM December 4, at 6:13 PM PST. It was announced that the majority of the time the next day would be devoted to Division III Cross Country qualifying procedures.

Friday, December 4, 2004

The meeting reconvened and was called to order by Cross Country Coaches Association, John Zupanc of UW OshKosh, at 8:05 AM PST.

New Business-Cross Country

Jim Jones, Division III Rules Subcommittee Chair reviewed why we were here and referred to the extreme importance of our being here and the assignment to be completed. Jim also noted that Mr. Steve Wallo, a former chair of the Championships Committee and still a member of the Championships Committee would be coming to the meeting. Mr. Wallo was, in fact, excusably late in arriving but was able to hear most of the presentation as well as all of the discussion. It should be noted, there were also several (not all) members of the Division III Track & Field Rules Subcommittee present as well as NCAA Track & Field Liaison, Kristin Steckmesser.

President Zupanc then relinquished the floor to Tim Miles of Saint John's University, who had submitted and distributed a proposal for Cross Country qualifying. Tim very eloquently and understandably described his proposal for "normalizing" Regional Cross Country courses based on previous inter-regional competitions during the final 6-7 weeks of the current season of competition.

There was a relatively long discussion, and question and answer session following Tim's presentation. Most importantly Steve Wallo spoke as a member of the Championships Committee. Surprisingly, he said the Championship Committee's main concern with changing Cross Country qualifying was to eliminate the historical data in determining current NCAA qualifiers. He shared his belief that the Championships Committee would greatly value the input of the Division III Track & Field Rules Subcommittee whom he referred to as "the cross country experts". He further stated that being a "numbers" person himself he felt comfortable in talking about Tim's proposal, of which he had a copy, in the next Championships Committee meeting.

Apparently there are two methods of Cross Country qualifying, one of which will be chosen. There is the method of qualifying by a ratio of the number of institutions sponsoring Cross Country in each region which gives the regions with large populations more qualifiers. Secondly, there is now Tim Miles' proposal of normalizing Regional

Courses based on inter-regional competitions which would mostly likely insure that the strongest teams qualified to compete at the National Championships.

Cross Country Qualifying-Team and Individuals

MOTION: Qualify two teams from each of the eight regions (16) and use the Tim Miles Normalization of Regional Courses to select six (6) teams with the last two teams selected by the Track & Field Subcommittee's discretion.

SECONDED

PASSED as Amended 48 – 0 Unanimously

AMENDED: Qualify two teams from each of the eight regions (16) and use the Tim Miles Normalization of Regional Courses to select six (6) teams with the last two teams selected by the Track & Field Subcommittee using secondary information to be established.

SECONDED

Amendment PASSED 44 – 2

Division of house

MOTION: Use The Tim Miles Normalization Scale for selecting at-large individuals after five (5) automatic qualifiers are taken from each region (40), using secondary information, yet to be established, for any ties.

SECONDED

PASSED 47 – 1 Division of house

Elections

Regional Representative

He announced that Jack Toms would be stepping down as the South/ Southeast Regional Representative. Jack had asked Jeff Heitzenrater of the University of the South to serve as his replacement. Jeff was elected to the office by acclamation.

USTCA Board of Directors At-Large Representative

President Cole stated that Division III needed to elect an At-Large member to the USTCA Executive Board.

MOTION: The 1st Vice President of the Association serve as the At-Large member of the USTCA Board.

SECONDED

PASSED 38 – 18 division of the house

A motion to adjourn was sought and received at 10:05 AM PST, and the meeting adjourned.

Respectfully submitted,

Bill Thornton, St. Olaf College

Edited by: Garrick Larson, Concordia College (MN)